

**ORDINANCE NO. 2006-\_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF PINEDALE, WYOMING AMENDING SECTION 15.04.040 OF CHAPTER 15.04 OF THE PINEDALE MUNICIPAL CODE TO ESTABLISH A TIME FRAME FOR FILING BUILDING PERMIT APPLICATIONS WHICH MUST BE REFERRED TO THE PLANNING AND ZONING COMMISSION OF THE TOWN OF PINEDALE.**

**NOW, THEREFORE BE IT HEREBY ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PINEDALE, WYOMING, THAT SECTION 15.04.040 OF CHAPTER 15.04 IS HEREBY AMENDED TO READ AS FOLLOWS:**

**15.04.040**     **Application** A building permit may be applied for by submitting a properly completed application along with the required fee to the Town Clerk. All applications shall be on forms provided by the Clerk. The Clerk shall review all applications for compliance with the ordinances of the Town and shall act promptly upon any permit application filed. The Clerk may refer the application to the public works supervisor, the town attorney, the town engineer or the Planning and Zoning Commission for review and advice. The Clerk shall refer all building permit applications for property located in the C-1 and C-2 zone districts to the Planning and Zoning Commission for review and advice. The Planning and Zoning Commission shall consider any application referred to it for review and advice at a public meeting and may require the applicant or the applicant's representative to attend such meeting. After all required reviews, if the Clerk finds the application in substantial compliance with the ordinances of the Town, a permit shall be issued. Any modification of change in the permitted project shall require the issuance of an amended building permit which shall require a new application which shall be treated as an initial application for a building permit. If an application is denied by the Clerk, the specific reasons for said denial shall be provided to the applicant in writing. Any applicant denied a permit may request that said application be considered by the Town Council. Any such requests shall be made in writing.

Any application for a building permit which is required referred to the Planning and Zoning Commission for review and advice under this Section must be received, together with all supporting documents required by Town Ordinance, by the Town Clerk at least fourteen (14) days prior to any meeting of the Planning and Zoning Commission at which it is to be reviewed.

This Ordinance shall be in full force and effect from and after passage on three readings and publication according to law.

PASSED ON FIRST READING ON \_\_\_\_\_, 2006.

PASSED ON SECOND READING ON \_\_\_\_\_, 2006.

PASSED, APPROVED AND ADOPTED ON THIRD READING ON \_\_\_\_\_, 2006.

ATTEST:

TOWN OF PINEDALE, WYOMING:

BY: \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
TOWN CLERK

ATTESTATION BY TOWN CLERK

STATE OF WYOMING )  
COUNTY OF SUBLETTE ) ss.  
TOWN OF PINEDALE )

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the \_\_\_\_\_, a newspaper of general circulation published in the Town of Pinedale, Wyoming, on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

I further certify that the foregoing Ordinance was duly recorded on Page \_\_\_\_\_ of Book \_\_\_\_\_ of Ordinances of the Town of Pinedale, Wyoming.

\_\_\_\_\_  
Town Clerk